

STUDIO 528

Registration , Policies & Information

HOW TO ENROLL:

ENROLL VIA WEB: Fill out the on- line enrollment form (available at www.studio528.com) and pay by secure credit card (*Mastercard, Visa, American Express, Discover accepted.)

*An active PayPal account is not required for secure credit card payments.

ENROLL VIA PAY PAL: Pay Pal (info@studio528.com)

ENROLL BY MAIL: Download and complete a registration form (available at www.studio528.com) & mail completed form and check payable to: Studio 528.

Address:

Studio 528 Workshops
453 S. Spring St. Suite 528
Los Angeles, CA 90013

RECEIPT OF PAYMENT: Will be sent via email within 1 week of receiving payment. Each student will receive an email confirmation & course syllabus.

PAYMENT: Pre registration: Students will receive a 10% discount on any workshop if payment is received in full within two weeks prior to a scheduled class date.

In order to participate in a workshop, payment must be received (in full) 1 week prior to a class start date.

DEPOSIT: A \$50.00 deposit is required to reserve a space in a scheduled workshop. Deposits are non-refundable.

CANCELLATIONS: Occasionally a workshop may be cancelled due to low enrollment, filming in the studio or unforeseen instructor conflicts. If such a case occurs, students will be refunded in FULL. Students will be notified by email or phone if the course can be rescheduled.

REFUND POLICY: No refunds are provided once the workshop begins. Students may request a refund within 72 hours prior to a workshop date. An administrative fee of 30% of the applicable workshop fee will be retained. All refund requests must be submitted in writing via email to info@studio528.com.

PARKING REIMBURSEMENT: Studio 528 will reimburse up to \$10.00 with a valid parking ticket.

DIRECTIONS: An interactive MAP link is available at www.studio528.com. The studio is located on the 5th floor of the Spring Arts Tower building (Suite 528), 453 S. Spring St. (between 4th & 5th St.) LA, CA 90013. Studio Contact #: 310 428-6464

PRIVATE LESSONS & PORTFOLIO REVIEWS: Private lessons and Portfolio Reviews are available upon request. For more information or to request a private lesson with one of our studio instructors call: 310 428.6464 or send an email to: info@studio528.com (Attention: Private Lesson/Portfolio Review Request.)